



Government of West Bengal
Office of the District Inspector of Schools (S.E.)
Bankura

Memo No: - 3469/S

Date:- 04/09/2017

From:-The District inspector of schools (SE), Bankura.

To: All HOI of Jr.High/ High/ HS School under this District .

Ref.:- The Dy. Director of School Education (Jr. High), W.B's letter no. 963(23)-SE/G dated 23.08.2017

Subject: - Submission of report regarding Surplus Teachers.

In reference to the above mentioned subject and reference the undersigned has to request him/her to attend this office personally along with required report in proforma-A & B as per programme fixed below.

This is Extremely urgent

Encl:-

1. Proforma- A
2. Proforma- B

PROGRAMME

Date	Sub-division	Time
11/09/2017	Bankura Sadar	11:00 a.m to 1:00 p.m
12/09/2017	Khatra	11:00 a.m to 1:00 p.m
13/09/2017	Bishnupur	11:00 a.m to 1:00 p.m


District Inspector of School (S.E)
Bankura

FORMAT-A

Name of Block	Name of School	Enrollment as on 31/08/2017			As per PTR(40:1) no of teacher required	Groupwise no of teachers in position (NORMAL SECTION)						Groupwise no of teachers as per PTR (FOR OFFICE USE ONLY)						Groupwise no of Surplus Teacher (FOR OFFICE USE ONLY)				
		V-VIII	IX-X	Total	Total /40	HM	Language	Science	Social Science	W. Ed & Phy. Edu	Total	HM	Language	Science	Social Science	W. Ed & Phy. Edu	Total	Language	Science	Social Science	W. Ed & Phy. Edu	Total

Signature of HOI with seal

FORMAT-B(GROUP WISE PARTICULARS OF TEACHERS)

Name of School :	Block:-	Contact No of HOI:-	
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LANGUAGE GROUP						SCIENCE GROUP					
Sl No	Name of Teacher	Approved Qualification	Subject for which Appointed	Caste (Gen/Sc/ST/OBC-A/OB C-B)	Date of 1st Joining	Sl No	Name of Teacher	Approved Qualification	Subject for which Appointed	Caste (Gen/Sc/ST/OBC-A/OB C-B)	Date of 1st Joining
SOCIAL SCIENCE GROUP						WORK EDU. & PHY. EDU GROUP					
Sl No	Name of Teacher	Approved Qualification	Subject for which Appointed	Caste (Gen/Sc/ST/OBC-A/OB C-B)	Date of 1st Joining	Sl No	Name of Teacher	Approved Qualification	Subject for which Appointed	Caste (Gen/Sc/ST/OBC-A/OB C-B)	Date of 1st Joining

Signature of HOI with seal