



Government of West Bengal
Office of the District Inspector of Schools (S.E.)
Bankura

Memo No. 161/1(822)/S

Date:13/01/2017

From : The District Inspector of Schools (S.E.),Bankura.

To : All Headmaster / Headmistress / T.I.C of H.S / High / Jr. High School is under this district.

Sub : Submission of Vacancy report of H.M , A.T, Librarian , Clerk & Gr-D category upto 31/12/2016 for filling up the post at upper primary level.

He / she is aware of the fact that, vacancy statement of all category of Teaching post created upto 30/09/2016 have already been sent to the Commissioner of School Education , W.B. Out of total vacancy the list of vacancy of all category(except Work Education & Physical Education) is being attached here with for his/ her observation.

Now he/she is requested to take necessary steps as per following points.

- 1) Verify the vacancy list (All category except Work Education & Physical Education) carefully in his/ her part, If any vacant post already filled up due to implementation of General Transfer and special ground transfer , information in this regard be submitted to this office in the attached proforma
- 2) If any vacancy against sanctioned post under any category created w.e.f September'16 to December'16 information in this regard be submitted to this office in the attached proforma
- 3) If any discrepancy arises in the list please inform the matter to the undersigned on schedule date with relevant documents.

All the above reports must be submitted by him / her or his / her messenger to this office positively as per following scheduled .

1. All Schools under Sadar Sub-Division on 19.01.2017 at 11.00 am to 1.00pm.
2. All Schools under Bishnupur Sub-Division on 20.01.2017 at 11.00 am to 1.00pm.
3. All Schools under Khatra Sub-Division on 18.01.2017 at 11.00 am to 1.00pm.

Enclo: As stated

for  13/01/17
District Inspector of Schools (S.E.)

Bankura